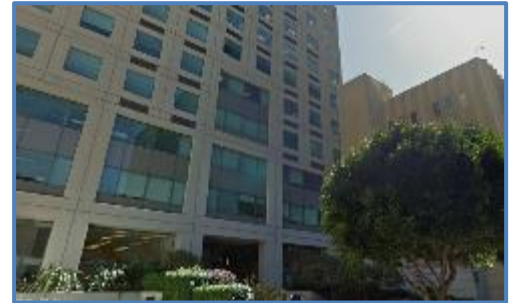

Schedule of Events

The Purchase Card training will be held Monday, August 19, 2019, at the EPA Region 9 office in San Francisco, CA. The training will be held in the Maui Room, located on the 11th floor of the office. The training begins at 9:00 a.m. Pacific time and ends at 3:30 p.m. Pacific time.

The EPA Region 9 office is located at:
75 Hawthorne Street
San Francisco, CA 94104



Please note: The training will be held at the EPA Region 9 office in San Francisco, California; a sleeping room block has been established at the Kimpton Sir Francis Drake Hotel in San Francisco, California which is located approximately 1 mile from the EPA Region 9 office.

Kimpton Sir Francis Drake Hotel

450 Powell Street
San Francisco, CA 94102
Phone: (415) 392-7755

For additional information about the Sir Francis Drake Hotel, please visit <https://www.sirfrancisdrake.com>.

Sleeping Room Reservations

A block of rooms is being held at the Kimpton Sir Francis Drake Hotel in San Francisco, California. The lodging rate at the hotel is \$239 per night plus sales tax which is less than the prevailing government rate of \$270 per night. Reservations need to be made before **Friday, July 19, 2019** to receive the group rate.

To make your reservations by phone, please call 1-800-795-7129 and ask for the **EPA OSC Warrant** room block. To make your reservation online, please visit <https://www.ihg.com/kimptonhotels/hotels/WarrantSanFran>. Please note, when using the link, you may only be able to book the contracted dates of the room block which are an arrival of Monday, August 19 and a departure of Saturday, August 24. If you try to book any time before or after those dates, the link may say "no rooms available." If you need dates before or after the block dates, please contact Jodi McCarty, ICF, at Jodi.mccarty@icf.com for assistance.

Included in the room rate is complimentary high-speed internet, a \$10 credit for Scala's Restaurant, 10 to 20 percent off the hotel's retail stores, use of the business center, a complimentary happy hour every evening and morning coffee/tea service.

You are responsible for cancelling your hotel reservation if you cannot attend. **The hotel requires a notice of cancellation by 6:00 p.m. local time 72 hours before the day of your scheduled arrival.** If you fail to provide notice, one night's lodging and tax will be charged to your credit card.

Check-in begins after 3:00 p.m., and check-out time is at 12:00 p.m.

What to Pack for the San Francisco Area

August temperatures range from 55°F at night to 70°F during the day. Please be advised that the temperatures in the training room do not reflect temperatures outside. Be sure to pack a jacket or sweater to wear while you attend the training.

Dining

The hotel offers the following dining options:

- ❖ Scala's Bistro, offering a rustic Italian cuisine, is open for breakfast Monday through Friday from 7:00 a.m. until 10:30 a.m. It is open Monday through Friday for lunch from 11:30 a.m. until 3:00 p.m. and dinner from 5:15 p.m. until 10:00 p.m.
- ❖ Bar Drake is open from 4:00 p.m. until 10:00 p.m. daily.

Health, Fitness and Recreation

The hotel offers guests complimentary gym access which is open 24/7, in-room yoga mats, and complimentary use of bicycles during your stay.

Travel Information

The San Francisco area is served by the San Francisco International Airport (SFO). SFO is located approximately 15 miles from downtown San Francisco. Additional information about SFO airport is available at <https://www.flysfo.com/>. Participants may also want to consider Oakland International Airport (OAK). OAK is located approximately 20 miles from downtown San Francisco. Additional information about OAK airport is available at <https://www.oaklandairport.com/>.

San Francisco, California is in the Pacific Time Zone.

Ground Transportation

The Bay Area Rapid Transit (BART) train provides access to downtown San Francisco from SFO airport. Trains leave SFO every 15 minutes and the ride is approximately 30 minutes each way. Fares are \$8.95 one-way.

Additional information about the BART is available at <http://www.bart.gov>.

The hotel is located near the Powell Street Station BART Stop, approximately 0.4 miles or 10 minutes walking.

Directions from SFO to the hotel using BART:

- ❖ At SFO, follow signs for BART.
- ❖ Board the Yellow Line towards Pittsburg/Bay Point (the Yellow Line is the only train in operation at SFO).
- ❖ Exit at the Powell Street Station.
- ❖ Walk five blocks north on Powell Street to Sutter Street.
- ❖ The hotel is located at the corner of Sutter and Powell Streets.

SuperShuttle provides transportation from SFO to the Sir Francis Drake Hotel. The blue SuperShuttle vans are located outside of baggage claim at each Terminal. Reservations are recommended and can be made by calling (800) 258-3826. One-way fare between SFO and the hotel is \$17. Additional information about SuperShuttle is available at <https://www.supershuttle.com/>.

Taxi fare between SFO and the hotel is approximately \$45 each way, not including gratuity.

Valet parking is available at the hotel for \$62 plus tax per night and oversized vehicles are \$72 plus tax per night.

Walking Directions to EPA Region 9 Office from Sir Francis Drake Hotel Approximately 0.9 miles, 20 minutes

- ❖ Head south on Powell Street toward Post Street
- ❖ Turn left onto Post Street.
- ❖ Continue on Post Street.
- ❖ Turn right onto Montgomery Street.
- ❖ Montgomery Street becomes New Montgomery Street.
- ❖ Continue to Howard Street and turn right onto Howard Street.
- ❖ Turn left onto Hawthorne Street.
- ❖ EPA Region 9 will be on your left.

Bay Area Rapid Transit (BART) System Map

