



GREEN MEETINGS

The Environmental Science Center (ESC) is an ISO 14001 registered facility. Our Environmental Management System (EMS) attempts to prevent pollution before it is produced, reduce the amount of waste at our facility, and to re-use and recycle whenever possible.

At the ESC we are proud of our commitment to reduce the environmental impact of this facility. We encourage all of our conference room tenants to join us in the practice of **Green Meetings**. There are many choices you can make in support of **Green Meetings**. We have provided a list of suggestions for you to implement at your next meeting at ESC. Please give them consideration and help us to achieve our goal of environmental stewardship.

GREEN MEETINGS SUGGESTIONS:

To reduce PAPER waste:

- Use the overhead/computer instead of handouts when possible.
- Use double-sided printing for handouts and promotional materials.
- Avoid mass distribution of handouts and allow attendees to order copies.
- Use recycled paper and vegetable-based or soy-based inks for handouts and promotional materials.

To reduce other waste:

- Consider providing or selling refillable containers for beverages such as reusable coffee mugs.
- Where reusable items are not feasible, select products that are made from recovered materials.
- If reusable containers are not provided, encourage the use of recyclable beverage containers.
- Provide reusable name badges.
- Collect cardboard, beverage containers, steel cans, and plastics in food vending areas.

FOR MORE INFORMATION ABOUT GREEN MEETINGS CONTACT THE EPA WEBSITE:

<http://www.epa.gov/oppt/greenmeetings>

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