



*Course manual for OSC 201*

## COURSE OUTLINE

### OSC 201

- I. Introduction
- II. Site Strategy Model
- III. Planning the Removal Action
- IV. Project Organization
- V. Site Meetings and Communications
- VI. Other Considerations
- VII. Controlling Costs and Managing Waste
- VIII. Documenting the Removal Action
- IX. Wrap Up

## Course Description and Objectives

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OSC 201 is an intermediate-level training course that expands on the Removal Process course to prepare On-Scene Coordinators (OSC) for the rigors of everyday removal action site activities. The instructional methodology will include a response case study to provide participants an opportunity to apply the skills learned during the course. By taking the course, participants will achieve the following objectives:

- **Understand how to apply a Removal Site Strategy Model to a project.** The course reviews this effective conceptual tool in managing the factors that influence the cleanup at a removal site.
- **Learn project management skills, including organization of a project, forecasting resources and personnel, planning meetings, documenting site activities and tracking schedules and costs.** The course prepares OSCs for the daily challenges they will encounter during a removal action and an emergency response.
- **Learn to navigate through the daily tasks of the removal process and adapt to changing site circumstances.** The course includes a response case study to provide participants an opportunity to apply the skills learned during the course.
- **Understand the keys to conducting a removal action that is consistent with the National Oil and Hazardous Substances Pollution Contingency Plan (NCP).** The course takes a hands-on practitioner's approach to removal and emergency response management, based on the perspective of field operations, and focuses on attaining the response action goals.

## Target Audience and Registration Information

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OSC 201 is a 2 ½-day training course designed for OSCs with at least two to three years of experience, particularly in the field at removal actions and who may have assisted other OSCs with removal actions or are now preparing to take the lead in conducting a large-scale removal action. Other environmental professionals, such as Remedial Project Managers (RPM) with removal experience, site assessment managers (SAM), federal, state, tribal and local emergency response personnel also may benefit from the course. **THIS COURSE IS NOT OPEN TO CONTRACTORS.** The Removal Process course is a prerequisite for EPA employees who would like to attend OSC 201.

Visit [www.trainex.org](http://www.trainex.org) and select the CERCLA Education Center to view the current schedule of offerings and register to attend. There are no tuition costs for this training. Participants will receive reference material, including a detailed manual, to continue their education after the course ends.

## Other CERCLA Education Center Courses

- **OSC Warrant Officer Training:** Provides an overview of the contracting and program authorities vested in a warranted OSC and explains the various tools, procurement and non-procurement that are available to an OSC during emergency and time-critical removals. This training is for EPA OSCs, Project Officers and Contracting Officers.
- **Waste Treatment, Transportation and Disposal Course:** Focuses on specific technical and regulatory issues that OSCs must address when treating, transporting and disposing of waste from removal actions. The course discusses oversight of the major steps in procuring cost-effective and efficient treatment, transportation and disposal of waste.

## Online Resources

### TRAINEX

The Training Exchange website

provides a wide range of training information for staff involved in hazardous waste management and remediation. The site provides up-to-date course information and training schedules for classroom and internet-based courses.

[www.trainex.org](http://www.trainex.org)



### OTHER SOURCES FOR INFORMATION

#### HAZARDOUS WASTE CLEAN-UP INFORMATION (CLU-IN)

[www.clu-in.org](http://www.clu-in.org)

#### TRIAD RESOURCE CENTER

[www.triadcentral.org](http://www.triadcentral.org)

#### EPA OSC WEBSITE

[www.epaosc.net](http://www.epaosc.net)

#### WEBEOC

[www.epaosc.net/webeoc.htm](http://www.epaosc.net/webeoc.htm)

#### OSC READINESS TRAINING PROGRAM

[www.oscreadiness.org](http://www.oscreadiness.org)

#### GREEN REMEDIATION

[www.clu-in.org/greenremediation](http://www.clu-in.org/greenremediation)

#### ENVIRONMENTAL RESPONSE TRAINING PROGRAM (ERTP)

[www.trainex.org](http://www.trainex.org) and select the ERTTP

#### ERTP VIRTUAL UNIVERSITY

[www.ertpvu.org](http://www.ertpvu.org)

#### BROWNFIELDS AND LAND REVITALIZATION TECHNOLOGY SUPPORT CENTER (BTSC)

[www.brownfieldstsc.org](http://www.brownfieldstsc.org)

#### TECHNOLOGY INNOVATION PROGRAM HOME PAGE ON EPA'S WEBSITE

[www.epa.gov/superfund/remedytech](http://www.epa.gov/superfund/remedytech)

#### INTERSTATE TECHNOLOGY & REGULATORY COUNCIL

[www.itrcweb.org](http://www.itrcweb.org)

## ABOUT THE CERCLA EDUCATION CENTER

The CERCLA Education Center (CEC) is a unique training forum implemented by EPA's Office of Solid Waste and Emergency Response. CEC courses have been developed cooperatively by the Office of Superfund Remediation and Technology Innovation; the Office of Emergency Management; the Office of Acquisition Management; the Office of Enforcement and Compliance Assurance; and the Office of Research and Development. Site managers from EPA regions provide technical advice, comment and support. The CEC's structured curriculum, designed primarily for EPA hazardous waste site managers and responders, enables participants to attend training that is of particular interest to them and most appropriate for their projects and workloads.

### UP-TO-DATE COURSE INFORMATION

*For information about course schedules, visit EPA's Training Exchange at [www.trainex.org](http://www.trainex.org).*

